



### **Broker Frequently Asked Questions:**

# Q: How/Where do I register to begin selling Ameritas individual plans through Quotit?

A: If you're not already appointed with an FMO, then please visit AHCP at <u>Get Appointed</u> to complete your Ametrias appointment form. AHCP, a subsidiary of National General Insurance, is the FMO for Ameritas dental plans available through Quotit. There are no appointment fees required.

#### Q: How soon can I begin selling Ameritas individual plans?

A: After completing the required <u>Appointment Form</u> you will receive a welcome letter that contains your agent writing number typically within 3-5 business days.

# Q: If I'm already contracted to sell Ameritas group plans, why do I have to be contracted separately to sell individual plans?

A: Ameritas requires agents who want to sell Ameritas individual plans to get appointed under an FMO/GA, regardless of broker's history selling Ameritas group plans.

#### Q: How do I enroll clients?

A: Once your appointment is complete agent will need to log into your <u>Quotit account</u> and enter their Agent writing number (AWN) in your Settings to enroll clients online in Ameritas individual. plans.

Follow steps below to set up account for OES.

- Login to Quotit Quotit account
- Click on the **Settings** tab at the top of the page.
- You will be led to Settings & Preferences page, under Individual & Family box in Agency Preferences section you will select Online Application Settings.
- You will be directed to a new page with your list of Companies and Products. At the bottom of the page click on the **Add** button.
- Add Online Application Settings
  - Select your State from drop down.
  - Select Product Type from drop down: EX: Dental
  - Select Company Name from drop down Ex. Ameritas PrimeStar
- Once all the fields are displayed follow the instructions for: OES Instructions:
- Add your Agent Writing Number (AWN) at the bottom.
- Click Save
- Repeat steps for all states appointed in.

For assistance on how to set this up, please contact Quotit Customer Support at 866-478-6848 option 1.

# Q: When do members' benefits become effective?

A: All policies start on the date selected during the enrollment process. Depending on your client's needs, coverage can begin as soon as tomorrow.

# Q: What is my commission percentage?

A: Your Ameritas commission level is pre-determined by Ameritas upon completion of the appointment process. However, your commission level can increase with production. In some cases, prior production can be taken into consideration when commission levels are assigned. Please contact AHCP for more information at contracting@AHCPsales.com or at 877-228-8773.

## Q: When are commissions paid?

**A:** Commissions for Ameritas dental sales are processed by Ameritas and are paid as-earned directly to the writing agent.

# Q: Can my commissions be combined with my other commissions?

A: Individual plan sales through Quotit are administered independently of plans sold outside of Quotit; therefore, commissions will be paid separately from other Ameritas commissions you may be receiving.

# Q: What if I'm a producer with an agency?

A: If you're a producer within an agency, your agency must be appointed first and then appoint you as one of its producers. For hierarchy assistance please contact AHCP for more information at <a href="mailto:contracting@AHCPsales.com">contracting@AHCPsales.com</a> or at 877-228-8773.

#### Q: Can I add states to my registration later?

A: Yes. Please contact AHCP for assistance at contracting@AHCPsales.com or at 877-228-8773.

#### Q: How will my clients' coverage be renewed?

A: Renewals are automatic. Upon enrollment, your clients provide Ameritas with payment information so the renewal will be automated unless the member calls to cancel. Ameritas will send a letter to members 60 days in advance of renewal date reminding them of their automatic renewal, providing their new rates, or confirming their rates did not change.

#### Q: How do I get access to the plans and product information?

A: You can find all the Ameritas Individual plan information through your Quotit account.

# Q: Are the Ameritas plan rates through Quotit the same as the rates available directly from Ameritas?

A: Yes. The rates for these plans are the same as those available directly to consumers purchasing plans with the same coverage outside of Quotit.

# Q: Are the Ameritas plans available in all states?

A: Yes, you can find an overview of the nationwide PrimeStar® product offerings at: <a href="mailto:PrimeStar Availability Map">PrimeStar Availability Map</a>

#### Q: Do I need to be appointed to sell individual plans?

A: Yes, you need to be appointed to sell Ameritas individual plans.

# Q: If I'm appointed to sell Ameritas in one state, can I sell in another?

A: You must be appointed to sell in each state separately.

# Q: Where do I go for support?

A: For questions regarding your appointment please contact AHCP at <a href="mailto:contracting@AHCPsales.com">contracting@AHCPsales.com</a> or at 877-228-8773. **For questions regarding commissions please contact Ameritas at**<a href="mailto:lc@ameritas.com">lc@ameritas.com</a> or 800-300-9566 x88341. All other questions about products, proposals, enrollment, or technical questions about Quotit please call 866-4-Quotit.

# Q: Is there training available and is it required?

A: AHCP periodically offers live web-based training on the Ameritas dental plans. You may also view their on-demand pre-recorded training at your convenience.